

Youth Enrichment Summer Program

OPEN POSITIONS ***Job Descriptions***



Applications are available in the YES mailbox near the 2nd Floor copier and may be returned there.

Contact: yes@calvarybc.org

Volunteers (multiple vacancies)

General Statement of Responsibilities: To help employ educational practices that are developmentally appropriate and consistent with the philosophy of Calvary Youth Ministry, i.e., engaged pedagogy.

Job Requirements: At least 1-6 units in Education/Recreation; or one year of college and one year experience as a program counselor/teacher; or a high school diploma (or equivalent) and at least two years program/teaching experience AND a Bible Study or Church School student.

Specific Duties and Performance Requirements:

1. Displays and models Key Christian values – love, honesty, caring, respect and responsibility.
2. Functions as a team player and helps build a supportive team.
3. Appropriately supervises a specific group of children knowing thoroughly the daily routine and class rules. Is responsive and available to children.
4. Complies with all DHS rules and CYM policies and procedures.
5. Provides a mealtime that is a pleasant social learning environment for children.
6. Is punctual, dependable and willing to comply with program policies

Salary: N/A

Employment subject to reference check

Hours: Varies (Based on availability)

Teacher (multiple vacancies)

General Statement of Responsibilities: To implement program curriculum. To provide a quality learning environment where the spiritual, social, emotional, physical and cognitive needs of each child are met. To supervise the classroom and comply with DHS regulatory standards and Calvary policy. To employ educational practices that are developmentally appropriate and consistent with the philosophy of Calvary Youth Ministry, i.e., engaged pedagogy.

Job Requirements: A BA/BS in Education/Recreation (or a related field) and one year full-time program/teaching experience or an AA/AS in Education/Recreation and two years experience or two years college and three years program/teaching experience AND a Bible Study or Church School student.

Specific Duties and Performance Requirements:

1. Displays and models Key Christian values – love, honesty, caring, respect and responsibility.
2. Functions as a team player and helps build a supportive team.
3. Provides clean, safe and healthy learning environment for children and their families and takes corrective action.
4. Executes program goals.
5. Maintains program records.
6. Attends required training, bible studies, and staff meetings.
7. Is punctual, dependable and willing to comply with program policies

Salary: \$14.07 - \$15.85 hourly (based on years of service)

Employment subject to reference check

Hours: 9:00am – 4:00pm

Counselors (multiple vacancies)

General Statement of Responsibilities: To assist the Teacher and Program Director in providing a quality learning environment where the spiritual, social, emotional, physical and cognitive needs of each child are met. To supervise the classroom and comply with DHS regulatory standards and CYM policy.

Job Requirements: At least 1-6 units in Education/Recreation; or one year of college and one year experience as a program counselor/teacher; or a high school diploma (or equivalent) and at least two years program/teaching experience AND a Bible Study or Church School student.

Specific Duties and Performance Requirements:

1. Displays and models Key Christian values – love, honesty, caring, respect and responsibility.
2. Functions as a team player and helps build a supportive team.
3. Provides clean, safe and healthy learning environment for children and their families and takes corrective action.
4. Executes program goals.
5. Assists Teachers in assessing developmental progress of each child in class and making recommendations to the Program Directors and Administrator to ensure that children's learning and development needs are met.
6. Appropriately supervises a specific group of children knowing thoroughly the daily routine and class rules. Is responsive and available to children.
7. Complies with all DHS rules and CYM policies and procedures.
8. Provides a mealtime that is a pleasant social learning environment for children.
9. Maintains program records.
10. Attends required training, bible studies, and staff meetings.
11. Is punctual, dependable and willing to comply with program policies

Salary: \$8.98 - \$9.82 hourly (based on years of service)

Employment subject to reference check

Hours: 9am-4pm (7:30am-9am / 4pm-6pm optional)